

**NRHEG PUBLIC SCHOOL ISD #2168
BOARD OF EDUCATION REGULAR MEETING
Monday, June 15, 6:30 pm, Secondary Media Center**

MINUTES

1. Call to Order: Meeting called to order by Chair, Rick Schultz. The School Board of Ind. School District #2168 met in regular session June 15 at 6:30PM.

3. Roll Call:

Members present:

Karen Flatness	In-person	Remote	Absent
JoAnn Maloney	In-person	Remote	Absent
Rich Mueller	In-person	Remote	Absent
Travis Routh	In-person	Remote	Absent
Neil Schlaak	In-person	Remote	Absent
Dan Schmidt	In-person	Remote	Absent
Rick Schultz	In-person	Remote	Absent

4. **Approve Agenda:** Moved by Neil Schlaak, seconded by Karen Flatness to approve the agenda as presented.

Karen Flatness—aye, nye	JoAnn Maloney—aye, nye	Rich Mueller—aye, nye
Travis Routh—aye, nye	Neil Schlaak—aye, nye	Dan Schmidt—aye, nye
Rick Schultz—aye, nye	Motion carried 7-0.	

5. Teaching and Learning Feature—N/S

10. **Approve Consent Agenda items:** Moved by Neil Schlaak, seconded by Travis Routh to approve the Consent Agenda Items as presented.

Karen Flatness—aye, nye	JoAnn Maloney—aye, nye	Rich Mueller—aye, nye
Travis Routh—aye, nye	Neil Schlaak—aye, nye	Dan Schmidt—aye, nye
Rick Schultz—aye, nye	Motion carried 7-0.	

a. **Minutes of May 18, 2020 School Board Meeting and June 1, 2020, budget Work Session**

b. **Finance**

1) **Board Bills of \$1,014,671.45**

2) **Donations:**

Anonymous	2021 Summer Targeted Service-Elementary	\$500.00
NR Legion Post 75	Fireworks	\$300
Ellendale Legion	Fireworks	\$100
PTO	Fireworks	\$500
Anonymous	Lunch Angel Fund	\$50
PTO	Smoke Free T-Shirts	\$165
PTO	Volta Spinner	\$6,105.00
Dan Petsinger	High School Gym Sound System & Lighting	\$10,000.00
	Total	\$17,720.00
	TYD Total	\$68,730.47

New Richland Area Foundation Grants: Four grants were announced at the Board meeting including:

- Secondary School Music Department for guitars in the amount of \$2,000
- Secondary High School Gymnasium Projector and Screen in the amount of \$5,000
- Secondary Planners for Students in the amount of \$750
- Softball Boosters for Netting and Turf in the amount of \$529

It was also mentioned that Junior Achievement was awarded \$1,500 for Secondary School programs. Thank you to the New Richland Area Foundation Grants Committee of Gail Schmidt, Pam Goehring, Jill Schlaak, Kris Schlaak, Matt Harrington, Kermit Schoenrock and Lee Mendenhall.

- 3) **Bakery Bid for 2020-2021:** The Board accepted the bid from Pan O Gold Baking Company which meets our required guidelines. The rate across the board is an increase of less than 1.5% with a range from \$0.02-\$0.06 increase per unit. We have been with Pan O Gold Baking Company since September 2012.
- 4) **Dairy Bid for 2020-2021:** The Board accepted the bid from Prairie Farms (formally Dean Foods). The half pint increase averaged just over 3.12%. We have been with Prairie Farms since September 2014.
- 5) **Lunch and Milk Prices for 2020-2021:** The Board approved a \$0.10 increase in the student breakfast and lunch rates and no increase in milk rates for the 2020-2021 school year.

c. **Workforce**

- 1) **Resignations:** The Board approved the following resignations.
 - a) **Lillie Nielsen—Paraprofessional**
 - b) **Ryan Evans—Early Childhood Special Education Teacher**
- 2) **Contract Renewals:** The Board approved the following contract renewals.
 - a) **Naomi Elmhorst—Certified Occupational Therapist Assistant (COTA):** We share Ms. Elmhorst’s service with JWP; NRHEG at 60% of the time and JWP 40% time.
 - b) **Amy Johns—Elementary Classroom Teacher:** Non-renewal was due to license requirement.
 - c) **Sara Misgen—Elementary Special Education Teacher:** Non-renewal was due to license requirement.
 - d) **Barb Roesler—Secondary Science Teacher:** Non-renewal was due to license requirement.
- 3) **Employment:** The Board approved the following employments.
 - a) **Devin Dobesh—3rd Grade Teacher**
 - b) **Alexis Kubista—Early Childhood Special Education**
 - c) **Jessica Williams—Teaching and Learning Support Specialist (0.2 FTE)**

These contracts are contingent on acquiring proper licensure, official transcripts and a successful background check.

- 4) **Minnesota Valley Education District (MVED) FY 2020-2021 Physically Impaired/Other Health Disabilities (PIOHD) Service Agreement:** The Board approved renewing the Minnesota Valley Education District (MVED) FY 2020-2021 PIOHD Service Agreement. The agreement is for a Teacher of Physically Impaired/Other Health Disabilities on an “as needed basis” for Behavioral Observation in person or through video conferencing, and for telephone conferencing with staff.

- d. **Designation of Identified Official with Authority (IOwA) for the Minnesota Department of Education (MDE) Education User Access Authorization System:** The Board renewed the appointments of the Superintendent and Business Manager to serve as the IOwA that gives legal authority to authorize persons to access MDE secured websites for NRHEG Public Schools.
- e. **Statewide Enrollment Options:** The Board approved the following enrollment options: One (1) non-resident student attending our school district Fall 2020, and one (1) resident student attending another school district in which they recently moved from.

11. **Recommended Actions**

- a. **2020-2021 Resolution for Membership in the Minnesota State High School League (Board Governance):** Removed from agenda in advance of meeting.

- b. Summer 2020 Student Activity Plan and Protocol (Student Achievement and Support):** Moved by Dan Schmidt, seconded by Rich Mueller, to approve the protocol and procedures to guide a potential return to “practice/play” for students during Summer 2020. The plan outlines expectations and procedures for any activities that are approved to take place on school property during Summer 2020. Definite start dates have not been determined. Coupled with the health and safety guidelines provided to us by MDE and MDH are construction logistics that we have to work around as well.

Karen Flatness—aye, nye

JoAnn Maloney—aye, nye

Rich Mueller—aye, nye

Travis Routh—aye, nye

Neil Schlaak—aye, nye

Dan Schmidt—aye, nye

Rick Schultz—aye, nye

Motion carried 7-0.

- c. K-3 Literacy Plan 2020-2021 (Student Achievement):** Moved by Travis Routh, seconded by Karen Flatness to approve the revised 2019-2020 budget with a projected revenue of \$10,944,548 and expenditures of \$10,911,776 as presented.

Karen Flatness—aye, nye

JoAnn Maloney—aye, nye

Rich Mueller—aye, nye

Travis Routh—aye, nye

Neil Schlaak—aye, nye

Dan Schmidt—aye, nye

Rick Schultz—aye, nye

Motion carried 7-0.

- d. Bus Lease Agreement (Finance):** Tabled till July 20, 2020 School Board Meeting.

- e. District Property, Liability, Auto, Workers Compensation Insurance Proposal (Finance):** Moved by Neil Schlaak, seconded by Dan Schmidt to approve the quote submitted by the Jensen Agency in Owatonna, MN in the amount of up to \$147,471.21 for the annual premium. This is an increase of about 32% over last year’s quote of about \$111,674.90.

Karen Flatness—aye, nye

JoAnn Maloney—aye, nye

Rich Mueller—aye, nye

Travis Routh—aye, nye

Neil Schlaak—aye, nye

Dan Schmidt—aye, nye

Rick Schultz—aye, nye

Motion carried 7-0.

- f. Northland Securities Financial Planning Agreement (Finance):** Moved by Rich Mueller, seconded by Neil Schlaak to approve the Northland Securities Financial Planning Agreement at a cost of \$3,000 for services related to November 3rd, 2020 referendum planning.

Karen Flatness—aye, nye

JoAnn Maloney—aye, nye

Rich Mueller—aye, nye

Travis Routh—aye, nye

Neil Schlaak—aye, nye

Dan Schmidt—aye, nye

Rick Schultz—aye, nye

Motion carried 7-0.

- g. 2020-2022 AFSCME Agreement (Workforce):** Moved by Neil Schlaak, seconded by Karen Flatness to approve AFSCME agreement for 2020-2022. A tentative agreement was reached on June 2 with the membership voting in favor of the agreement on June 10. Thank you to the AFSCME team of Teri Kormann, Paul Kampen, Barb Hagen, Melissa McCornack, and representative John Rostad. Also thank you to Board team members Rick Schultz, Neil Schlaak, Karen Flatness, and Karla Chistropherson.

Karen Flatness—aye, nye

JoAnn Maloney—aye, nye

Rich Mueller—aye, nye

Travis Routh—aye, nye

Neil Schlaak—aye, nye

Dan Schmidt—aye, nye

Rick Schultz—aye, nye

Motion carried 7-0.

- 12. Closed Session for the purpose of annual performance evaluation of the Superintendent pursuant to Minnesota Statute, Section 13D.05, subdivision 3(a).** Moved by Dan Schmidt, seconded by Karen Flatness, to move into Closed Session for the purpose of Annual Evaluation of the performance of the superintendent pursuant to Minnesota Statute, Section 13D.05, subdivision 3(a).

Karen Flatness—aye, nye

JoAnn Maloney—aye, nye

Rich Mueller—aye, nye

Travis Routh—aye, nye

Neil Schlaak—aye, nye

Dan Schmidt—aye, nye

Rick Schultz—aye, nye

Motion carried 7-0.

- 13. Motion to go back into open session:** Moved by Dan Schmidt, seconded by Travis Routh to go back into open session.

Karen Flatness—aye, nye
Travis Routh—aye, nye
Rick Schultz—aye, nye

JoAnn Maloney—aye, nye
Neil Schlaak—aye, nye
Motion carried 7-0.

Rich Mueller—aye, nye
Dan Schmidt—aye, nye

14. Adjournment: Moved by Dan Schmidt, seconded by Travis Routh to adjourn the meeting.

Karen Flatness—aye, nye
Travis Routh—aye, nye
Rick Schultz—aye, nye

JoAnn Maloney—aye, nye
Neil Schlaak—aye, nye
Motion carried 7-0.

Rich Mueller—aye, nye
Dan Schmidt—aye, nye

Meeting adjourned at 8:00PM.

Submitted by _____, Clerk
Karen Flatness